Business Unit: USMC Logistics

Problem / Opportunity Statement:

For the past four months, "organization" has managed personnel assigned to the command through numerous stand-alone excel files that are not integrated or shared within other staff offices within the Portfolio Manager (PfM). As such, maintaining a common operational picture for personnel status throughout the PfM is difficult and error prone. The current process takes 2-3 weeks per quarter to update personnel rosters and the data becomes outdated quickly because of the update timeline. "organization" needs a more integrated system that shares personnel status data across the PfM in real time and can be updated daily from any location.

Goal: Within the next 90 days, reduce the time spent each quarter on database management to less than one week.

Significant Changes: (limited info is provided to protect customer)

- Developed common database.

- Linked individual program files directly into the portfolio manager database.

- Developed intuitive search function within database.

- Accurate database with photos of employees (filtered to Team Leader level for emergency situation preparedness).

- Unity of effort which reduced duplication of records.

- PfM input feeds PM records and vice-versa.

- Efficient record search capability.

- Version control through check-in, check-out process for database revisions.

- Summary reports for leaders which contributes to improved personnel management.

Realized ROI:

Customer Experience: Increased customer experience as the database is intuitive, useful and eliminated redundancies and wasted man-hours.

Financial Benefit: Allowed USMC to use $32,000 worth of salaried man-hours on value-added tasks per quarter.

Time Savings: Decreased time to complete reports from 2-3 weeks to one day per quarter.